



Agartala Municipal Corporation
Mechanical Division
Ramnagar Road No. 9, Agartala, Tripura (W), Phone -0381-2330010

F. No. 342/mech. Div/ AMC/2017 8839-44

dated, the Agt 18 April'17

QUOTATION FOR HIRING VEHICLE FOR AGARTALA MUNICIPAL CORPORATION.

Quotation in sealed cover is hereby invited from the owner or their authorized agent for providing 1 (one) no. Scorpio (M & M) for the office work of Agartala Municipal Corporation, Agartala.

Quotation in sealed cover addressed to the Executive Engineer, Mechanical Division, Ramnagar Rdno-9, Agartala should reach to the above address by speed post/ courier/ registered post or may be dropped in tender box on or before 3.00 p.m of 28th April'17. Quotation received after stipulated date & time will be rejected.

On the top of envelope, "Quotation for Hiring Vehicle for Agartala Municipal Corporation", Quotationer full name & address with phone & fax number with STD code should be mentioned on the envelope. Quotations are likely to be opened on the same day at 3.30 P. M Quotation or their authorized representative may remain present during opening of Quotation.

The details terms & condition may be seen at the office of the Executive Engineer, Mechanical Division, Agartala Municipal Corporation, Ramnagar Rd no-9, Agartala and also may be seen at Website www.agartalacity.tripura.gov.in .The interested bidders will quote their rates in the prescribed format. Rate quoted in other format will not be entertained and will be rejected.

Bidder(s) are allowed to download the bidding document for submitting the BID

(Er. Apan Debnath)
(Executive Engineer (Mech.)
Agartala Municipal Corporation

Copy to :

1. Hon'ble Mayor , AMC for kind information.
2. The Commissioner, AMC for kind information.
3. AE(Mech) AMC for information.

Copy also:

1. PRO, AMC for arrangement for publication of press notice tender in local / national paper.
2. E-Gov, Wing, AMC for information & web publication.

Executive Engineer (Mech.)
Agartala Municipal Corporation



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Terms & conditions

1. The vehicle should be in good condition and the year of manufacture should be after 2014.
2. The rate should be quoted for "per day detention charge and road millage as per kilometer "both in figures and words.
3. The rate of over time per hour should be mentioned separately.
4. Upper ceiling for hiring of Scorpio (M & M) shall not exceed the following.
 - a. Detention charge @Rs. 800/- per day
 - b. Rate per Km run @ Rs. 7.50
 - c. Over time charge Rs. 10/- per hour (Subject to maximum of Rs. 40/- per day).
 - d. The Monthly expenditure ceiling Rs-30450/-
 - e. The yearly Expenditure ceiling Rs-3,65,400/-

Type of Vehicle	Name of Owner/Supplier of vehicle	Detention charge (per day)	Per Km Rate	Over time Charge (Per Hour)

If the quoted rate is more than aforesaid ceiling then the quotation will be summarily rejected.

5. The Quotation will be accepted on the lowest rate basis. For deciding about the successful Quotation period of run will be considered 365 days for total run of 17856 KM ,i.e. average 62 Km per day for one and over time charge will be considered for 365 days for a total hours of overtime of 365 hours.
6. No insurance charge or any other charges including maintenance cost is admissible.
7. The contract period shall be for 01(one) year subject to satisfactory service. In case of unsatisfactory service, contract will be discontinued. Subject to satisfactory service the agreement may extend further on mutual consent.
8. The vehicle should have valid commercial registration, tax clearance certificate, registration number & valid Insurance papers to be submitted along with the quotation otherwise quotation will be rejected.
9. Vehicle should be placed for duty within 15 days from the date of the order.
10. Copy of the 'Power of Attorney" of the vehicle should be submitted, if the vehicle is not owned by the quotationer himself.
11. The successful Quotationer should keep the vehicle with a driver from 8.00 am to 8.00 P. m for duty. Beyond this period overtime will be entertained as per quoted rate subject to maximum ceiling limit of Rs. 40/- (Rupees Eighteen) per day.
12. The drivers should have valid driving license and the concerned driver should maintain a log book.
13. The successful Quotationer will be liable for any kind of loss, breakage etc. of the vehicle at the time of duty hours.



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14. Whenever the vehicle will be out of order/off road during duty hours an alternative vehicle of same type should be placed to avoid interruption of services. Failing which the department will hire vehicle and the hiring cost will be deducted from his/ her bill.
15. Payment will be made by cheque / NEFT on submission of bill in duplicate along with relevant up-to date log book.
16. No enhancement of rate within the validity period of the contract be entertained.
17. An amount of Rs. 1000.00 as Earnest money deposited (EMD) is to be submitted in favour of Agartala Municipal Corporation in the shape of Demand Draft from any nationalized Bank along with the Quotation, otherwise the quotation will be rejected. If the Successful Quotation fails to provide the vehicle within the stipulated period, the earnest money deposited along with the Quotation will be forfeited. In the event of withdrawn of vehicle by the successful bidder within 1(one) year the earnest money will also forfeited. However the amount of earnest money of the successful bidder will be released on successful completion of contract period. The earnest money of unsuccessful bidders will be released after 2 (two) month from the date of opening of quotation.
18. The log book should be signed on the day maintaining date, kilometer reading and time on reporting and departure, journey should be certified by the officer who avail the vehicle for journey maintaining kilometer reading and time on Commencement & end of journey. Bill claimed against the journey not duty certified will not be paid.
19. In no circumstances, the vehicle and the driver should be out of Agartala Municipal Corporation office premises for other than office works without the permission of the authority.
20. The successful Quotation shall have to enter into an agreement based on the terms & condition.
21. The undersigned reserves the right to cancel or accept the tender without assigning any reason. The successful Quotationer shall no right to claim any compensation for such cancellation.
22. (a) the rate quoted by the bidder shall be deemed to be inclusive of the sales other levies , duties, royalties, cess, toll taxes of central 7 state govt. , local bodies 7 authorities that the bidder will have to pay for the performance of contract. The employer will perform such duties in regard to the deduction of such taxes at source as per applicable law.

(b) In addition to deduction of Income Tax & other such other levies, duties, royalties, cess, toll tax at source, Tripura sales tax shall also be deducted at source from the bills of the bidders (S) at the tears as notified by the Government, from time to time. Any revision or amendment in the tax patterns either State/ central govt. shall also be applicable till completion of the work.
23. No. of vehicle may be increased or decreased a per necessity.
24. The quotation is for providing 1 (one) no. Scorpio (M & M) (which may be increase as per necessity). Interested bidder shall have to mention the no. vehicle intended to provide in column no. 5 of table in format for quoting rates.



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25. If the successful lowest bidder opt to provide 1(one) vehicle then the 2nd lowest bidder will be offer to provide remaining vehicles @ of the 1st lowest bidder. If required similar offer will be given to the 3rd lowest and so on.
26. The duty area of vehicle will be generally at Agartala. But as per requirement it shall be required to perform its duty in other part/area of the state.

Alfred
18/06/17