



AGARTALA MUNICIPAL CORPORATION

AGARTALA

No. F.68/EE/DWS/AMC/2019/1346-59

Dated: Agartala, 13 August, 2019.

TERMS AND CONDITIONS

(No. 02 /EOI/EE/DWS/AMC/2019-20; Dt: 13 August, 2019)

The Executive Engineer (DWS), AMC, on behalf of the Mayor, AMC, invites sealed Expression of Interest (Technical Bid & Financial Bid) from the Registered Firms/ Agencies, having adequate experience in similar type of works/projects, for the following works within Agartala Municipal Corporation area. The detailed terms and conditions are given below:

Name of Work:

Operation and Maintenance (O&M) of newly constructed 25 (Twenty Five) nos. CTs(Community Toilets) under Agartala Municipal Corporation (AMC).

Scope of Work:

1. Overall O&M of all 25 nos. newly constructed Community Toilet (CT) under SBM within AMC area.
2. Fitting / Fixing of Glow Sign Boards [including O&M for 01 (one) year], with overall electrical connectivity, on SBM Campaign, to be approved by AMC.
3. Cleaning & maintenance of the SBM CTs, so as to maintain health & hygiene.
4. Maintenance of sanitary fitting fixing, water supply, electrical/mechanical gadgets including connections, petty maintenance of civil works & items etc., if required during this 01 (one) year O&M period.

TOR (Terms of Reference):

1. Overall O&M Period shall be for 01(one) year from the date of signing of formal agreement.
2. The O&M Cost including the Scope of Work shall be met from SBM Fund of AMC.
3. Service to the end-users shall be provided Free of Cost. No charge shall be taken from the end-users. Violation of this may result in immediate termination of agreement without any prior notice.
4. AMC authority shall check randomly the Cleanliness & Hygiene Aspects. If proper cleanliness is not found at any time during inspection, 5% charge shall be deducted from the monthly bill of that respective month and also a penalty of stipulated amount as assessed by AMC authority shall be imposed for that particular month.
5. The Electrical/ Mechanical gadgets and connections will be assessed by Electrical/Mechanical Division of AMC, in connection to Point 4 above.
6. 01 (One) Watch & Ward / Guard shall be engaged by the agency on full time basis for each toilet block.
7. Any kind of damage, loss of equipment (S) or gadgets in the toilet blocks and glow sign boards due to any sort of theft / pilferage or mishap / accident shall be liability of the agency.
8. After the end of O & M period each community toilet (C.T) block shall be handed over to AMC in good running condition.
9. Monthly electric bills will be paid by the agency.
10. Water tax also shall be paid by the agency, whenever applicable.

O&M Period: 01 (one) year.

Security Deposit:

Security Deposit: Rs. 25,000/- (Rupees Twenty Five Thousand only). This is refundable to unsuccessful bidders.

Technical Bid:

Sealed Technical Bid shall be submitted with the following documents/photocopies of documents:

Sl. No.	Duly Signed Documents with official stamps (where necessary) required along with sealed Technical Bid.
1.	Valid registration Certificate of Firms/Agencies.
2.	Experience Certificates in relevant field of work(s). Minimum experience is of 03 (Three) years.
3.	Security Deposit of Rs.25,000/-.This is refundable to unsuccessful bidders.
4.	Complete Firm/Organization profile duly signed.
5.	Details of valid financial documents as Tax Clearance Certificates, GST documents, PAN Cards etc.
6.	Copy of valid Photo Identity Cards of the key person(s) of the Firm/Agency.

Financial Bid:

The Financial Bid shall be considered and opened only after qualifying in the Technical Bid.

Sealed Financial Bid shall be submitted with the following documents/photocopies of documents:

Sl. No.	Duly Signed Documents with official stamps (where necessary) required along with sealed Financial Bid.
1.	Rate Offerings of overall Operation & Maintenance (O&M) of the 25 (twenty five) Community Toilets. Including : Cleaning & maintenance of the SBM CTs, so as to maintain health & hygiene, and, maintenance of sanitary fitting fixing, water supply, electrical/mechanical gadgets including connections, petty maintenance of civil works & items etc., if required during this 01 (one) year O&M period. Rates should be quoted on per toilet seat (separately quoting each water closette (w/c), each urinal and each bathroom, on monthly basis.
2.	Rate offerings for Installation Fitting / Fixing of Glow Sign Boards [including O&M for 01 (one) year], with overall O & M and electrical connectivity, on SBM Campaign (to be approved by AMC), per Square Feet. Fitting / fixing / installation of glow sign board shall be permanent and non removable, even after initial O&M period. Rate for fitting / fixing / installation of glow sign boards shall only be in sqft basis, where as the overall O & M and electrical connectivity and illumination system of the glow sign boards shall be on per Square Feet per month basis.

EOI Submission:

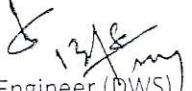
EOI Documents with all necessary details in complete shape must reach the Office of The Executive Engineer (DWS), AMC, in sealed envelope within 3:00 pm on or before 27th August, 2019. The EOI may be opened on the same day at 4:00 pm, if possible.

Rejection:

1. Agartala Municipal Corporation reserves the sole right to accept or reject any or all EOIs on the basis of technical grounds or any other reason(s), as decided by AMC, at any point of time. No Arbitration(s)/Litigation(s) shall be entertained.
2. After agreement and during execution, AMC reserves the right to sole discretion of cancellation of agreement and/or impose penalty as stipulated, on violation of TOR and/or dissatisfactory performance, at any point of time. No Arbitration(s)/Litigation(s) shall be entertained.

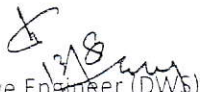
Mailing/Contact Details for Submission of EOI:

The Executive Engineer (DWS), AMC,
City Centre Complex, Paradise Chowmohani,
Agartala, Tripura-799001.
Phone: (0381) 232-5507, 232-5646; Fax: (0381) 232-5149


Executive Engineer (DWS),
Nodal Officer (SBM),
Agartala Municipal Corporation

Copy to:

1. The Hon'ble Mayor, AMC, for kind information.
2. The Municipal Commissioner, AMC, for kind information.
3. The Superintending Engineer, AMC, for kind information.
4. The Executive Engineer, Div-I, II, III, IV & Planning, AMC for information.
5. The Executive Engineer, Electrical / Mechanical, AMC for information & n/a.
6. The Asstt. Municipal Commissioner (CZ/NZ/SZ/EZ/Dev), AMC, for information.
7. The D.D.O, AMC for information.
8. The ASO, AMC, for information.
9. The Finance Manager, AMC, for information.
10. The Accounts Section (GI), AMC, for information.
11. The In-Charge, e-Gov Cell, AMC, for publication in the related websites.
12. The PRO, AMC, for publication in 2 (two) major National Daily News Papers, all A-category State Daily News Papers both in Bengali & English and in AMC Website for wide publicity.
13. Notice Board, AMC, City Centre.
14. File No. F.68/EE/DWS/AMC/2019, for official record.


Executive Engineer (DWS),
Nodal Officer (SBM),
Agartala Municipal Corporation