



**OFFICE OF THE EXECUTIVE OFFICER
AGARTALA MUNICIPAL CORPORATION
EAST ZONE**

No.F.5/EZ/AMC/08/ **4311-21**

Dated, Agartala, the **10** Nov,2014

MEMO

It has been decided by the AMC authority that Holding -Cum -Trade License Camp for issuing (i) Property Tax Holding Pass Book, (ii) Service Tax Registration & issue of Pass Book, Regularisation of domestic water supply connection, (iii) Trade Licenses & (iv) Collection of arrear and current year's property tax & service tax etc. at Ward Nos. 32,33,34 & 35 on **12.11.2014, 13.11.2014, 17.11.2014 & 15.11.2014 from 10.A.M** to end of the Camp) respectively at respective Ward Office, AMC.

The Ward Secretaries of Ward Nos. 32,33, 34 & 35 are requested to arrange wide publicity by miking in their respective Ward area and to extend all sorts of assistance to the team of officials on the date of camp in consultation with the respective Hon'ble Councilor.

The Cashier (G/L), AMC., Head Office is requested to keep open the Cash Counter at Head Office on **12.11.2014, 13.11.2014, 17.11.2014 & 15.11.2014** upto **7-30 P.M** so that the collected amount at Camp could be deposited on the date.

To
Sri/Smt.

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(Handwritten Signature)
10/11/14

~~Executive Officer (East)
Agartala Municipal Corporation
Agartala Municipal Corporation~~

Copy to :-

- 1) The Hon'ble Councilor, AMC Ward No. 32,33,34 & 35 for kind information.
- 2) The Municipal Commissioner,AMC for kind information.
- 3) The Ward Secretary, Ward No. 32,33,34 & 35 for information and necessary action please.
- 4) The Cashier (G/L), AMC Head Office for information and necessary action please.
- 5) e-Goverance Cell, AMC for information & necessary action.

(Handwritten Signature)
10/11/14

~~Executive Officer (East)
Agartala Municipal Corporation
Agartala Municipal Corporation~~