

E-Tender Form For  
Parking Contract

At

Various Identified Locations under  
Agartala Municipal Corporation

**Agartala Municipal Corporation**  
**Central Zone**  
**City Centre, Agartala**

F. 01 / Touji / AMC / Central Zone / 2018-19 / \_\_\_\_\_

Dated : 10 / 02 / 2021

Agartala Municipal Corporation authority has approved to invite application for different izara of paid parking zone within the Agartala Municipal Corporation area. Interested Tenderers / Bidders / Contractors / Agencies may apply online for the parking Zone within stipulated period through <https://tripuratenders.gov.in>

Tender documents may be seen in the Tender Page of Agartala Municipal Corporation Website: [www.agartalacity.tripura.gov.in](http://www.agartalacity.tripura.gov.in)

Asstt. Municipal Commissioner  
Central Zone  
Agartala Municipal Corporation

**Agartala Municipal Corporation**  
**Central Zone**  
City Centre, Agartala

**Critical Dates and Times**

<b>Sl. No.</b>	<b>Description</b>	<b>Date</b>	<b>Time</b>
1	Date of Publishing	11-02-2021	11.00 AM
2	Date of downloading of Tender Documents	11-02-2021	11.00 AM
3	Pre-Bid meeting	15-02-2021	05.00 PM
4	Venue of Pre-Bid meeting	AMC Commissioner Chamber	
4	Bid submission start Date	17-02-2021	10.00 AM
5	Bid submission Last Date	04-03-2021	15.00 PM
6	Technical Bid Opening Date	04-03-2021	16.00 PM
7	Financial Bid will be opened after Technical Evaluation	-----	-----

The following lists of Parking Zone are mentioned as under:

Sl.No.	Name paid parking.	Location.	Length of Parking Place	Reserve value	Quoted Rate
1	Office lane from Ronaldsay road to IGM Hospital Junction. (i)I.G.M.Hospital to all TripuraBlindcommittee (South side ofumakanta Mini Stadium) 274 ft.(ii)South side of S.D.M. Office,100ft.(iii)South side of New BuildingConstruction, 44 ft. (iv)South side of Department ofAgriculture Office, 42ft.	North side.	140 Mtr.	50,000/-	Please give in BOQ
2	Rabindra Pally Gate to ICA office via Ghandhighat.	East & North side.	275 Mtr.	Rs. 50,000/-	Please give in BOQ
3	IGM Chowmuhani to Orient Chowmuhani over Akhaura Khal.	North side	380 Mtr.	Rs. 50,000/-	Please give in BOQ
4	Orient Chowmuhani to Jackson Gate.	North side	150 Mtr.	Rs.50,000/-	Please give in BOQ
5	Jackson Gate to Laxmi Narayan Bari temple Gate via Tulshi Bati School.	East & South side.	225 Mtr.	Rs. 55,000/-	Please give in BOQ
6	East gate of children park to North gate of Rabindra Bhavan.	West & south side	175 Mtr.	Rs. 25,000/-	Please give in BOQ
7	Rabindra Bhavan Chowmuhani to Orient Chowmuhani both side.	Both side.	350 Mtr.	Rs. 40,000/-	Please give in BOQ
8	Bidur Karta Chowmuhani to Colonel Chowmuhani SBI Bank.	East side	350 Mtr.	Rs. 30,000/-	Please give in BOQ
9	North Gate to Approach of Astabal Bridge.	West side	150 Mtr.	Rs. 10,000/-	Please give in BOQ
10	In front of Radhanagar Stand.	West side	100 Mtr.	Rs. 30,000/-	Please give in BOQ
11	Circuit House Island to Kunjaban Super Market.	East side.	100 Mtr.	Rs. 30,000/-	Please give in BOQ
12	Northern side of Haritage Park.	North side.	75 Mtr.	Rs. 30,000/-	Please give in BOQ
13	Veterinary Council to Polestar Club.	South side.	100 Mtr.	Rs. 20,000/-	Please give in BOQ
14	Astabal under pass to ST Corporation Office.	South side	175 Mtr.	Rs. 50,000/-	Please give in BOQ
15	Kalapania Khal to south side of Fire Brigade Office.	West side.	75 Mtr.	Rs. 20,000/-	Please give in BOQ
16	Sankar Chowmuhani to Ramnagar Road No.6, West side.	West side	160 Mtr.	Rs. 15,000/-	Please give in BOQ

17	Motor stand to Ramthakur Sangha Fire brigade west side.	West side	600 Mtr.	Rs. 50,000/-	Please give in BOQ
18	Khosh Bagan road adjacent pond (North & East side)	North & east side	75 Mtr.	Rs.50,000/-	Please give in BOQ
19	East side of Old Central jail.	West side	150 Mtr.	Rs. 20,000/-	Please give in BOQ
20	Ambedkar School to Royal Cremation Ground.	North side	150 Mtr.	Rs. 20,000/-	Please give in BOQ
21	Tamal Bastralay, G.B. area to Ward Office No.7.	East side	80 Mtr.	Rs. 30,000/-	Please give in BOQ
22	G.B. Public Toilet area opposite to PWD Office.	South side	40 Mtr.	Rs. 40,000/-	Please give in BOQ
23	Spaces opposite to RIPSAT at G.B. area.	West side	60 Mtr.	Rs. 20,000/-	Please give in BOQ
24	Opposite to B.T. College Ground along G.B. Abhoynagar Road.	West side.	240 Mtr.	Rs. 10,000/-	Please give in BOQ
25	Paradise Chowmuhani to Flyover approach (North side)	North side.	220 Mtr.	Rs.40,000/-	Please give in BOQ
26	Opposite to Old Central Jail to Prantik Club at Jail Asharam road ( South side)	South side.	150 Mtr.	Rs.15.,000/-	Please give in BOQ
27	S.B.I. Bank (Dhaleswar Branch) to Asharam Chowmuhani (North side)	North side.	350 Mtr.	Rs. 15,000/-	Please give in BOQ
28	East side of Sahid Khudiram Bose School	West side.	60 Mtr.	Rs. 10,000/-	Please give in BOQ
29	Ganaraj Chowmuhani to Purbasha via Ramthakur Mandir.	North side.	325 Mtr.	Rs. 15,000/-	Please give in BOQ
30	In front of Math Chowmuhani Market to kamarpukur par shop shed.	South side.	100 Mtr.	Rs. 30,000/-	Please give in BOQ

**Rate Chart for Parking Zone.**

<b>1.</b>	<b>3 (Three) hours rate for Bicycle / Two Wheelers</b>	<b>Rs.5/-</b>
<b>2</b>	<b>3 (Three) hours rate for Three Wheelers</b>	<b>Rs. 10/-</b>
<b>3</b>	<b>3 (Three) hours rate for Four wheelers</b>	<b>Rs. 15/-</b>
<b>4</b>	<b>Month wise rate for Bicycle / Two Wheelers</b>	<b>Rs. 150/-</b>
<b>5</b>	<b>Month wise rate for Three Wheelers</b>	<b>Rs. 250/-</b>
<b>6</b>	<b>Month wise rate for Four wheelers</b>	<b>Rs.400/-</b>

**Vehicle on Govt. duty do not collect any fees.**

The Agartala Municipal Corporation have right to cancel any defective tender without showing any reason.

On behalf of

Asstt. Municipal Commissioner  
Central Zone  
Agartala Municipal Corporation

**Annexure -I**

1. Name of the Contractor / Agency / Tenderer:
2. Address:
  
3. Contact Number
4. Mobile Number:
5. License Number:
6. PAN Card Number:
7. (If any)

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Signature of the Contractor / Agency / Tenderer /OR their representative.

Date:

Place:

## **Annexure -II**

I / we the undersigned being the tenderer as mentioned above, hereby apply to the Agartala Municipal Corporation for allotment of the Parking Site described above in accordance with the terms and conditions of the allotment by tender. I/We have read and understood terms and conditions of the tender and hereby unequivocally accept the same I/We shall pay the license fee and furnish the required documents in the form prescribed in accordance with terms and conditions of tender. I/We have inspected the Parking Site for which tender is being submitted.

I/We shall peacefully vacate the Parking Site as and when called upon by Agartala Municipal Corporation to do so without demur.

Signature of Tenderer

Or on behalf of the applicant/ tenderer

Dated:

Place:



**DOCUMENTS SHOULD SUBMITTED AT THE TIME SUBMISSION OF TENDER**

1. Signed Terms and Condition documents.
2. EMD Submission Receipt.
3. Tender Fee Submission Receipt.

**ELIGIBILITY CRITERIA:** (All documents are mandatory for technical qualification)

<b>Sl. No.</b>	<b>Description</b>	<b>Supporting Documents</b>	<b>Remarks</b>
1	The bidder should be permanent resident of Tripura	PRTC	
2	Average annual turnover of more than 10lakhs for two years. (2018-19, 2019-20)	ITR / Certified statements from CA.	
3	Valid Trade License	Trade License	If not available then an affidavit stating that Trade License shall be obtained within 07 days from date of award of contract.
4	PAN Card	PAN Card	

TERMS AND CONDITIONS OF TENDER FOR THE GRANT OF LICENSE FOR  
COLLECTING PARKING CHARGES AND FOR RUNNING PARKING SITE AT  
VARIOUS IDENTIFIED LOCATIONS UNDER AGARTALA MUNICIPAL CORPORATION

General Conditions

1. The tender document can be downloaded from <https://tripuratenders.gov.in> and website of Tripura Government [www.tripura.gov.in](http://www.tripura.gov.in) and [www.agartalacity.tripura.gov.in](http://www.agartalacity.tripura.gov.in) website of Agartala Municipal Corporation.
2. The description, length and reserve Price of Paid Parking Zone is given below.
3. The tender should be accompanied with a bank draft of Rs. 50,000/- (Rupees. Fifty Thousand) only as earnest money deposit in favour of Agartala Municipal Corporation. The EMD money shall be returned to all bidders after completion of tendering process.
4. Tender Value Rs. 1000/ (Rupees One Thousand) only.
5. Term of Contract: 01 (One) year which may be extended by another 01 (one) year on mutual consent with 5% Annual increment over the quoted price.
6. H1 to be chosen against per parking zone. H1 rate to be quoted excluding all taxes. The applicable taxes shall be paid by the successful bidder to the concerned authorities and AMC shall not have any tax allegation towards anyone.
7. In case of bidders quoting same rate for a particular Parking Zone, successful bidder will be decided on the basis of higher Annual Turnover for FY 2019-2020.
8. In case the tenderer is running any other parking site on contract at present he is required to submit no dues certificate from the concerned local body / organization along with tender form, failing which he/she would stand disqualified.
9. Before giving tender, the intending tenderer may inspect the site and satisfy himself about the location, area and its business prospect.
10. The bid shall be valid for a period of 6 months from the date of opening of tenders.
11. The tenderer should indicate his permanent account no. and attach a photocopy of the PAN along with the bid.
12. Financial bid to be submitted only through BOQ.
13. That the persons employed by the tenderer shall at all times and for all purposes shall be the employees of the tenderer who shall alone be liable and responsible for payment of

all kind of wages, salaries, remuneration and other benefits etc., to them without claim or reimbursement from AMC.

14. That it is responsibility of the tenderer to ensure that all persons deployed by it will be efficient, skilled, hones and conversant with nature of work.
15. That the tenderer shall make arrangement to issue identity cards to each of its staff, Supervisor for entry into the licensed premises. The identity cards shall be issued by the tenderer at its own cost. Security staff of the tenderer shall be at liberty to exercise check on any of its staff, supervisors while entering the premises, during the work and while leaving from the premises.
16. That it shall be the responsibility of the tenderer to ensure that the character antecedents of such personnel deployed for work have been duly verified by the Police Authorities and shall produce such police verification on demand.
17. That the successful tenderer shall handover the vacant and peaceful possession of the licensed premises along with all the lands, building, fixtures and fittings to Agartala Municipal Corporation on expiry, revocation/ termination of the license to be granted. If he/she fails to handover the peaceful possession of the premises or on expiry of termination revocation of the license, Agartala Municipal Corporation has a right to charge damages for illegal use and occupation of the premises @ Rs. 5,000/- per day till such time the premises is vacated by the successful bidder.
18. That in case of any disputes the decision of Municipal Commissioner, Agartala Municipal Corporation shall be final and binding on both the parties.
19. That the successful bidder shall not employ men below the age of 18 years.
20. That the agreement can be terminated by either party by giving three months notice without assigning any reason thereof.
21. That all the correspondence will be addressed to the Municipal Commissioner, Agartala Municipal Corporation.
22. That the Agartala Municipal Corporation shall continue to have all rights and control over the licensed premises as its licensor.
23. The tender document as well as the correspondence relating to the tender shall be read as part and parcel of the License Deed and all the commitments made there will be complied with by the successful bidder.
24. That it is the liability of the successful bidder to pay any compensation to the tourist/ visitor or any other person or persons for any theft/ injury/damages caused in the event of accident during the time of vehicle parked in the licensed premises. Agartala Municipal Corporation shall not be liable to pay any compensation to the tourist / visitors/ or any persons(s) for any theft/ injury/ damages caused in the event of accident during the time vehicle parked in the parking site.
25. That the successful bidder shall keep Agartala Municipal Corporation totally indemnified and harmless against all claims, damages, dues, payments, fines,

penalties, demands compensations, liabilities and other losses etc. which may incur on account of non compliance or violation of any statutory provisions or on account of accident, injury, loss or damages etc. to the vehicle or life of the tourist/ visitor on any account.

26. A proper record of the all the vehicles using parking lots shall be maintained by the successful bidder and produced for inspection before the authority of Agartala Municipal Corporation from time to time at the discretion of the authority of Agartala Municipal Corporation.
27. Pre-printed receipt serially numbered to each customer restricted to the earmarked Parking Zone and in no case vehicle parked should obstruct routine movement of vehicle.
28. The successful bidder should obtain permission from the competent statutory authority, if required, and comply with all the requirements of law in force at the given time and also taxes if any, including service tax.
29. The successful bidder shall maintain the parking area and facilities in good and clean condition.
30. Under no circumstances, the successful bidder shall appoint any sub-contractor or sub-lease the contract. If it is found that the contractor/ successful bidder have violated these conditions, the contract will be terminated forthwith without notice, by the authority that has approved the award of contract.
31. It will be the responsibility of the successful bidder to ensure that full payment is made to the workers as per the minimum wages or statutory wages/ rate fixed by the Govt. of Tripura. Agartala Municipal Corporation will not be responsible for any lapses of the contractor in such matters.
32. In case single tender is received, authority of Agartala Municipal Corporation reserves the right to accept/ reject the single tender so received.
33. The tenderer should bid the amount by considering its entire revenue potential. Agartala Municipal Corporation will not be responsible for any decline in the revenue at the parking site for any reason whatsoever. Any claim for remission on the basis of harm to business interest on extraneous / unforeseen conditions / reasons whatsoever shall be summarily rejected by the Agartala Municipal Corporation without any kind of response to the successful bidder & he shall not be entitled to make any claim / remission on that account.
34. That once demarcated area is fully occupied, the board indicating “PARKING IS FULL” is to be placed at entrance of parking by the successful bidder.
35. The License fee quoted by the successful bidder for one year should be deposited in advance exclusive of all taxes in favour of the Bank Account of AMC prior to issue of work order within 07 days from issue of Letter of Intent.
36. The successful tenderer shall abide by all the rules and bye-laws of the statutory and regulatory bodies such as Agartala Municipal Corporation and other authorities in

the matter of running the business and keeping the site in proper condition and also abide by the instructions as may be given by Agartala Municipal Corporation from time to time.

37. That the tenderer shall also pay the entire license or other fees or taxes including property tax payable to the Central/ State Government or Municipal or local bodies concerned in connection with the regulation/monitoring/management of the business of parking.
38. Any damage to the parking site or any other ancillary structures, during operation of the parking sites, including supporting structures, shall be the sole responsibility of the contractor, which shall be repaired at own cost.
39. For the purpose of this tender Municipal Commissioner, Agartala Municipal Corporation or any other officer, authorized by him/her, shall be the competent authority and his/her decision shall be final and binding on the parties to the contract.

### **Dispute Resolution:**

1. Any dispute and or difference arising out of or relating to the contract will be resolved by referring the same for adjudication to a sole Arbitrator to be appointed by the Municipal Commissioner, Agartala Municipal Corporation.
2. The award of sole arbitrator shall be final and binding on all the parties. The Arbitrator proceedings shall be governed by Indian Arbitration and Conciliation Act 1996 as amended from time to time. The cost of arbitration shall be borne by the respective parties in equal proportions.
3. The proposal of the Applicant will not be considered, if he fails to fulfill the requirements/conditions mentioned below:
4. The Applicant who has earlier been debarred or black listed by Agartala Municipal Corporation or black listed by any state government or central government/departments/agency in India from participating in bidding process shall not be eligible to submit a proposal.
5. The Applicant should not be a defaulter with Agartala Municipal Corporation /and/ or Tripura Government or Central government.

### **Tendering & Submission of Document**

1. The tender shall be granted for collection of parking charges and running of parking site, on yearly license fee basis for a period of one year.
2. The accepting authority of tender i.e. the Municipal Commissioner, Agartala Municipal Corporation may withdraw the Parking Site without assigning any reason from the tenderer at any stage.
3. The person whose tender is accepted by the Competent Authority shall not be permitted to withdraw his tender. If withdraws, EMD will be forfeited.

4. The competent authority shall be entitled to reject any tender without assigning any reason whatsoever and the decision of the competent authority in this regard shall be final and binding and shall not be called into question in any proceedings. If the tender is not accepted by the competent authority the earnest money deposited at the time of tender shall be refunded to the tenderer without any interest.
5. While finalizing the tenders, the accepting authority i.e. the Municipal Commissioner, Agartala Municipal Corporation may also at her/his discretion, form a panel (waiting list) from among the tenderers in accordance with the amount tendered by them. In case of failure of the successful tenderer of his tender or contract, as the case may be, Municipal Commissioner, Agartala Municipal Corporation would be well within his/ her right to allot the site to the next tenderer on the panel instead of re-tendering it. The accepting authority reserves the right to include or exclude the name of any intending tenderers on the panel. The decision of accepting authority shall be final and binding on the intending tenderers.
6. The allotment cum demand letter will be issued to the highest tenderer after acceptance of the tender by the competent authority and he would be required to deposit the one year within 07 days of its issue of the. Letter of intent.
7. In case the highest tenderer fails to pay one year license fee within 07 days from date of issue of letter of intent, the offer shall stand cancelled and the Earnest Money shall stand forfeited. The accepting authority then may allot the site to the next highest tenderer on the panel or to re- auction/tender the parking site.
8. The successful bidder would be required to execute a license deed on a non-judicial stamped paper worth Rs.100 with the Agartala Municipal Corporation before taking over possession and within 15 days of issue of allotment cum demand letter.
9. The license fee along with applicable service tax shall be due from the date of signing of the agreement or from the date of taking over of the Possession of Parking area by tenderer, whichever is earlier
10. The contract, if awarded, shall be initially for the period of one year from the date of issue of commencement letter subject to continued satisfactory performance. The initial period of one year can be further extended up to one year, subject to satisfactory services at the sole discretion of the office of Agartala Municipal Corporation with 5% annual increment.
11. 02 (two) months before completion of 01 (one) year –application to AMC expressing willingness to continue for another 01 (one) year at rate of 5% higher than the quoted rate. On acceptance of the application, the tenderer should deposit advanced license fee for next 01 (one) month prior to expiry of contract).

## **PARKING CHARGES**

The highest tenderer shall be entitled to charge the parking charges only in accordance to the schedule of rates which are as under:

### **Rate Chart for Parking Zone.**

<b>1.</b>	<b>3 (Three) hours rate for Bicycle / Two Wheelers</b>	<b>Rs.5/-</b>
<b>2</b>	<b>3 (Three) hours rate for Three Wheelers</b>	<b>Rs. 10/-</b>
<b>3</b>	<b>3 (Three) hours rate for Four wheelers</b>	<b>Rs. 15/-</b>
<b>4</b>	<b>Month wise rate for Bicycle / Two Wheelers</b>	<b>Rs. 150/-</b>
<b>5</b>	<b>Month wise rate for Three Wheelers</b>	<b>Rs. 250/-</b>
<b>6</b>	<b>Month wise rate for Four wheelers</b>	<b>Rs.400/-</b>

**Do not collect any fees on duty of Govt. vehicles.**

He will display the above rates, his address and validity period of license on notice board at a conspicuous places at the sites of information of the public.

The rates/charges and vehicular composition are subject to change/revision upwards and downwards as per direction of the authorized official of Agartala Municipal Corporation.

The agency will also enter the number of the vehicle and time of entry in the parking ticket and also in the stub maintained by him/her/themselves.

The tenderer/ licensee shall have no right or interest in the licensed parking site and the legal possession of the parking site shall always continue to vest with the Agartala Municipal Corporation.

The licensed parking sites shall not be used or permitted to be used for any other purpose. Whatsoever except parking of cars, scooters, cycles and for which authorization has been issued.

The use of the parking sites by the successful bidder will be subject to the following restrictions:

That the site is not to be used for parking heavy vehicles like truck and tempos etc. unless permitted by Agartala Municipal Corporation.

Arrangement for maintaining the parking site in a state of repair and lighting of the parking site are to be made by the successful bidder at his own costs.

The repairing and servicing of vehicles in the parking area will not be permitted.

The parking site will not be permitted to be used by hawkers, betel or cigarettes seller, cold drinks and tea vendors.

The successful bidder will quit the site peacefully after the expiry of license or on its cancellation.

The successful bidder is required to maintain a complaint book at the site. The authorized representatives of Agartala Municipal Corporation would be free to check this complaint book any time.

The parking site will not be used permitted to be used for exhibition/display or any hoarding advertisement etc, and no indecent obnoxious or such other activity as may cause nuisance/embarrassment to general public shall be carried or permitted to be carried in the parking site.

The tenderer shall not induct any other person in the licensed parking site and not allow the same to be used by any other person.

The tenderer shall abide by all the rules and bye-laws of the Agartala Municipal Corporation and of Government of Tripura, and other authorities in the matter of the business and keeping the site in proper condition.

The tenderer shall not object to any construction in or around the site that is considered essential by Agartala Municipal Corporation.

In case of any increase in the rates of parking by Agartala Municipal Corporation, the monthly license fee shall also be revised proportionately and the decision of authority of Agartala Municipal Corporation shall be final in this regard and binding on the successful bidder.

Agartala Municipal Corporation officers/officials will have free access to the parking site for the purpose of inspection.

The tenderer shall be liable for any damage/loss theft of any vehicle or any property of user to the parking. The Agartala Municipal Corporation will not be a party to any dispute between successful bidder and third party.



In case it is established that the tender or licensee is charging over and above the prescribed rates as stipulated in the terms and conditions prescribed herein and also in case of any misuse of the premises other than the parking or for violation of any other conditions of license, the license of parking may be cancelled without notice and earnest money will be forfeited.

The agency shall take all precautions not to disclose, divulge and/or disseminate to any third party any confidential information, propriety information on the Agartala Municipal Corporation's business or security arrangements. The obligation is not limited to any scope and the contractor shall be held responsible in case of breach of the confidentiality of AMC's information.

I have read and understood the above conditions and the same are accepted by me/us.

Signature of the applicant His/her behalf of her husband/wife/intending Tender licensee  
above