

OFFICE OF THE MUNICIPAL COMMISSIONER
AGARTALA MUNICIPAL CORPORATION
AGARTALA

Notice Inviting Quotation No-01/2020-21

Sealed Quotation are hereby invited from the resourceful suppliers / Agencies / persons / parties/ firms to submit the quotation with rate of each item on urgent basis. The Notice Inviting Short Quotation could be seen in the Agartala Municipal Corporation website www.agartalacity.tripura.gov.in & Tripura State portal.

Sl. No.	Name of articles	Unit	Rate	Remarks
1	Note sheet	Per thousand		
2	Muster Roll	Per thousand		
3	Challan without number	Per thousand		
4	Estimate paper	Per thousand		
5	Contingent Bill form	Per thousand		
6	Board File	Per no		
7	Cover File	Per no		
8	A ₄ Paper (J.K. copier)	Per ream		
9	Legal paper(J.K. copier)	Per ream		
10	Register Roll (12)	Per no		
11	Register Roll (20)	Per no		
12	Register Roll (22)	Per no		
13	Register Roll (40)	Per no		
14	Received Register	Per no		
15	Despatch Register	Per no		
16	Attendance register	Per no		
17	Punch, SHP-20 (floating punch) (kangaro)	Per no		
18	Pen (V-5)	Per no		
19	Stapler Small	Per no		
20	Stapler Pin (small)	Per pkt.		
21	Stapler Big	Per no		
22	Stapler Pin (big)	Per pkt.		
23	Calculator	Per no		
24	Pen (one time)	Per no		
25	Stamp Pad (15.7cm x 9.6 cm)	Per no		
26	Peon Book	Per no		
27	Paper weight	Per no		
28	Chair cosine (best quality)	Per no		
29	Airwick (life scents, Orange / lemon flavour)	Per no		
30	Envelop (medium)	Per hundred		
31	Marker pen	Per no		
32	Duster (small towel)	Per no		
33	Fevi gum	Per no		
34	High lighter	Per no		
35	Clip board	Per no		
36	Folder (L)	pieces		
37	Whitener	Per no		
38	Towel (Bombay dyeing) 2mtr. & 1.5mtr.	Per no		
39	Steel measurement tap – 5mtr	Per no		
40	Measurement tap – 30mtr	Per no		
41	DVD / CD / OHP	Per no		
42	Tag (best quality)	Per bundle		
43	Re-Stick	Per pkt.		
44	Scale	Per no		
45	Dustbin (Jhuri)	Per no		

Contd./-



The filled quotations along with all the required document must reach to the office of the undersigned on or before 26-05-2020 by 15.00 hrs. The party shall submit the quotation in sealed envelope which shall be opened in the office of the undersigned on 27-05-2020 at 3.00 pm (15.00 hrs.), prescribed format will be supplied from this end.

Authority reserved the right to reject the quotation without assigning any reason.

Terms & Condition:

- 1) The Agency / firm / person shall be an Indian Citizen.
- 2) The agency / firm / person shall have valid GST registration.
- 3) IT will be deducted from source. PAN card copy shall be submitted along with quotation.
- 4) Bank Account Number, IFS code, Branch name shall be submitted for payment.
- 5) The quotationer shall quote the rate of every item keeping in mind the quality of the item. The AMC authority will not compromise with the quality of the item.


Asstt. Municipal Commissioner
(Development cell & DDO)
Agartala Municipal Corporation
Agartala

No.F.01/Store Sec./AMC/2020-21/ 440 - 56,

Dated, 14th May, 2020

Copy to:

1. PS to Hon'ble Mayor, AMC for kind information of the Hon'ble Mayor, AMC.
2. The Municipal Commissioner, AMC for kind information.
3. The Addl. Municipal Commissioner, AMC for kind information.
4. The Dy. Municipal Commissioner, AMC for Kind information.
5. The Asstt. Municipal Commissioner, Central /East /North /South Zone, AMC for information please.
6. The Executive Engineer, Div.I /II /III /IV/ Planning /DWS / Mech. /Electrical, AMC for information.
7. The In-charge, e-Governance Cell, AMC for taking necessary action for publishing in Municipal website within a short period.
8. P.R.O, AMC for taking necessary action for publishing at least in 3(three) daily news papers.


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(Development cell & DDO)
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Agartala